



THE OPEN SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING SEPTEMBER 21, 2023 was called to order at 7:00 p.m. for the purpose of reviewing operating business and Executive matters.

ESTABLISHMENT OF QUORUM – Quorum was established with the following Directors present; Jesse Burgos, Jim Scott, Larry Hogan, Pete Lugo, Ernesto Avellaneda and Jared Zezima. Absent members were Pete Kurz, Guadalupe Ramirez and Chris Collins. High Sierra Management representative present was Sherri Carey. Homeowners were also invited to join the meeting.

CONSTABLE REPORT

Constable patrol representatives were present to provide a report for August 2023 and answered questions from the floor.

MINUTES

The Board of Directors meeting minutes August 17, 2023 were presented for review. A motion was made and seconded from the floor to approve the minutes as presented. The motion was unanimously approved by the Board members present.

FINANCIAL REPORT

The financial report for the month ending August 31, 2023 was presented to the Board for review. Also discussed were the current legal collections and delinquency statuses. Management also presented the draft 2022 audit and filed tax return to the Board for review. Further discussion will be tabled for the next meeting.

ADMINISTRATIVE

- Community Events – The Board discussed plan for the following upcoming events:
 - The Board also discussed reinstating the annual Fall Scarecrow decorating contest scheduled for November 17, 2023. First, second and third place will be awarded and management will order signs for winners.
 - The Board discussed the proposed reception for longtime residents in honor of the community 50th anniversary tentatively scheduled for November 16, 2023 and further arrangements will be finalized at the next meeting.
 - Fall Fest scheduled for October 7, 2023 and further arrangements will be finalized at the next meeting.
- Commercial Vehicle Parking – Management advised that pursuit of the needed signatures to complete the petition to Harris County is ongoing and further information will be provided at the next meeting.
- Proposed Digital Message Boards – Mr. Lugo presented information regarding the proposed installation of digital message boards to replace the existing letterboards at the clubhouse and Charlynn Oaks entrance. The information was requested by the PFUD for further consideration as the Association does not have the available funds to allocate to said project. Further information will be provided as received.

CONTRACTS, MAINTENANCE AND BIDS

Repairs and Maintenance – Management presented the updated work order report and additional items discussed were as follows:

- Tennis Courts – Management advised of several requests to create a pickle ball area at the back tennis courts. **(PENDING)**
- Tennis Courts – Management advised of several needed court surface repairs at the front tennis courts. **(PENDING)**
- Schedule pest control inspection for clubhouse attic. **(PENDING)**
- Install signage at pools providing the hours and days of operation. **(COMPLETED)**
- Issue work order for self-closer on bathroom doors at pool 2. **(COMPLETED)**
- Management presented details regarding additional surveillance camera additions for both facilities currently in progress.
- Issue work order to Harris County regarding Schroeder drainage ditch cleanout needed. **(RESPONSE PENDING)**
- Issue work order to Harris County for repairs needed to dead end barricade on Dorchester **(RESPONSE PENDING)**
- Obtain additional information regarding digital speed radar signage for the community **(COMPLETED)**
- Obtain bids for clubhouse door replacement **(COMPLETED)**

OPEN FORUM

The floor was opened for additional questions and comments from the members present. Items discussed were:

- PFUD conservation workshop and children's contest
- PFUD alert sign up
- Reminder needed in Press about proper street cleaning
- Reminder needed in Press regarding emergency calls to Constable Patrol

DEED RESTRICTIONS

The deed restriction and attorney action update reports were provided to the Board for review. Management provided information regarding ongoing violations ready for further legal action.

There being no further business to come before the Board, a motion was made to adjourn at 8:55 p.m. The motion was unanimously approved by the Board members present.